



Standard

## Document checklist

This checklist shows:

- the length and type of visa you have applied for
- the documents you are providing in support of your application
- what you need to do next

From the 5 November 2018 any evidence you provide can be originals or copies.

You must only sign this checklist when you go to your appointment.

### Product

**Category:**

**Duration:**

**Payment notification number:**

**Total fee:**

**Application date:**

### Applicant

**Applicant's full name:**

**Date of birth:**

**Country of birth:**

**Nationality:**

**Passport / Travel document  
number:**

**Contact telephone number:**

**Email:**

**Submitted date:**



## Documents

You have agreed to include these documents with your application.

Name or description of document	Tick to confirm you are including this document	Official Use Only
<p>The passport or travel document for HOANG LAM NGUYEN from Vietnam</p> <p>Your passport must be valid for your visit to the UK, be in good condition, and have at least one page blank on both sides. If you have had a UK visa before, but this is in an old passport, send in both of your passports.</p>	<input type="checkbox"/>	<input type="checkbox"/>

Your application may be refused if you do not provide your passport. We may also ask you to provide more documents at a later date.



# UK Visas & Immigration

You must provide your documents to our commercial partner. You will be able to upload copies of your documents on our commercial partner's website, or you can take your documents to your appointment to be scanned and uploaded by our commercial partner (there may be a charge involved).

If you choose to pay for the assisted scanning service, all documents (originals or copies) need to be A4 size or you may be charged to make them suitable for scanning.

If we require passports, you must take the originals to your appointment. If you have self-uploaded copies on our commercial partner's website you must still take your original passports, but will not be charged for scanning.

You can provide any document to support your application, but:

- all documents must be in English
- translated documents must be certified
- any passports provided must be the originals

[Read the guidance](#) for help finding out what documents to provide.

Name or description of document	Tick if you are including this document ✓	Official Use Only ✓
Information about your visit  <b>Documents showing any plans you have made, such as:</b> <b>tour details / flight details / letter of invitation / evidence of sponsor's immigration status in the UK</b>	<input type="checkbox"/>	<input type="checkbox"/>
Current employment  <b>Documents showing the income and employment stated in application form, such as:</b> <b>letter from employer / pay slips / tax returns / business registration documents / business bank account statements</b>	<input type="checkbox"/>	<input type="checkbox"/>
Money (either income or savings)  <b>Documents such as:</b> <b>Bank statements / bank books / bank letter / balance certificate / tax returns / crop receipts</b>	<input type="checkbox"/>	<input type="checkbox"/>
Home address  <b>Documents showing where you live, such as:</b> <b>Property deed / mortgage statements / tenancy agreements / accountant's letters / land registration documents</b>	<input type="checkbox"/>	<input type="checkbox"/>



# UK Visas & Immigration

Evidence of assets

**Documents showing that you own property or land, such as:**

**Property deed / mortgage statements / accountant's letters / land registration documents**

Additional Information

**Evidence of family members remaining in your home country whilst you travel.**



# UK Visas & Immigration

## Other documents

Use this section to tell us about any other documents you will be sending in with your application.

Name or description of document	Tick if you are including this document ✓	Official Use Only ✓
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>



# UK Visas & Immigration

## Name or description of document

Please tick the following boxes to confirm you understand the application process.

- The documents ticked in this checklist are all of the documents I wish to use to support my application.
  
- To the best of my knowledge and belief, the documents I have used to support my application are genuine.
  
- I understand that the commercial partner is not in charge of making a decision on my application.

**IMPORTANT:** do not sign until you are at your appointment.

<b>Date:</b>  _____	<b>Applicant's name:</b>  _____	<b>Applicant's signature:</b>  _____
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<b>Official Use Only</b>		
<b>Date:</b>  _____	<b>Submission officer's name:</b>  _____	<b>Submission officer's signature:</b>  _____



# UK Visas & Immigration

## What to do next

**You must book and attend an appointment with our commercial partner. Your biometrics (fingerprints and facial photograph) will be taken during your appointment unless you are exempt. Applicants under 5 years old at the time of their appointment will only need a facial photograph taken.**

If you have any questions, contact us by visiting <https://www.gov.uk/contact-ukvi-inside-outside-uk/>